

LEGISLATIVE FACT SHEET

DATE: 08/04/17

BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation Division Chief, Natural and Marine Resources

Provide Name: Robert Skalitzky, Chief of Natural and Marine Resources

Contact Number: 255-7912

Email Address: RSkalitzky@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

In response to a Request for Proposal (ESC-0550-14) that the City issued for river taxi services in downtown Jacksonville along the St. Johns River, the City negotiated and executed an agreement with Lakeshore Marine Service, LLC (St. Johns River Taxi, LLC.) on March 15, 2015.

Ordinance 2015-397-E approved and authorized the St. Johns River Taxi Operating and Marketing Services Agreement between the City and the River Taxi operator. The Marketing Services agreement is for a two year period, subject to City Council approval (allocation of up to \$120,000 per year) the operator providing proof of matching amounts in private funds. This marketing services agreement (Exhibit A-2 of the Operating and Marketing Services Agreement) expires September 30, 2017.

St. Johns River Taxi Operating & Marketing Services Agreements Recommended Amendments:

1) Change the River Taxi Marketing Services (Exhibit A-2) to same terms as the Operating and Marketing Services Agreement: "shall expire on September 30, 2020, unless sooner terminated by either party in accordance with the terms of this contract. The contract may be renewed for up to one (1) additional three (3) year period by Operator upon written notice to City at least one (1) year period prior to the end of the initial term, subject to Operator having satisfactorily performed the Services through the initial term"

2) The proposed monthly payment in the RFP, ESC-0550-15 was to be based on a minimum 2% of gross revenue. The Operating & Marketing Services Agreement requires Operator to remit to the City a \$600.00 monthly fee to use the City Facilities, not based on gross revenues. Request to remove the reporting requirements in the agreement that reflect the payment based on 2% of gross revenue:

a. 7.b.(i) All accounting backup(invoices, and/or receipts) in connection with the operational expenses of the Services
b. 7.b.(ii) Accurate and complete records of all revenue and expenses in connection with the Services
c. 7.b.(iv) Listing of revenue and expenses supported by cash register tapes, invoices, sales slips bills, vouchers, payroll records, purchases orders, pledge forms and donation agreements and other pertinent records that, under Generally Accepted Accounting Principles (GAAP), contain information relating to costs, including gross sales or profits in addition to any and all such documents or statements identifying total revenues for the period of operation as specified herein

APPROPRIATION: Total Amount Appropriated _____ as follows:
List the source name and provide Object and Subobject Numbers for each category listed below:
(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

*Funding of the \$120,000.00 is included in the FY 18 Budget.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Parks, Recreation and Community Services Department, Robert Skalitzky.
OGC drafting amendment.

Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

Ord 2015-397-E

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:


	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

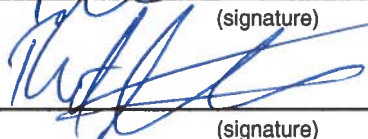
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for Parks, Recreation and Community Services Department, Robert Skaltzky, 255-7912. Monthly reports with disbursement request due 10th of each month.

Division Chief: 
(signature)

Date: 8/4/17

Prepared By: 
(signature)

Date: 8/4/17

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services
(Name, Job Title, Department)
Phone: 255-7903 E-mail: Djoseph@coj.net

From: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department
Initiating Department Representative (Name, Job Title, Department)
Phone: 255-7912 E-mail: Rskalitzky@coj.net

Primary Contact: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department
(Name, Job Title, Department)
Phone: 255-7912 E-mail: Rskalitzky@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?